

## **Lehman Show Advance Questionnaire**

For additional information regarding our in-house equipment and services, please visit our web site:

[www.lehmancenter.org/rent](http://www.lehmancenter.org/rent)

**Name of Show:** \_\_\_\_\_

**Date(s) of Show:** \_\_\_\_\_

**Contact Info:** \_\_\_\_\_

### **Please supply us with the following information (if applicable):**

Your rider with technical requirements

Your stage plot, riser configurations, lineset schedule, etc.

Your lighting plot, lighting channel hookup, color sheets, instrument schedule, etc.

Your audio input list, monitor mixes, backline requirements, etc.

### **What is your projected schedule for the day(s):**

Arrival Time/Load-In: \_\_\_\_\_ Rehearsal Time/Sound Check: \_\_\_\_\_ Doors: \_\_\_\_\_

Event Start Time: \_\_\_\_\_ Performance Length: \_\_\_\_\_ Intermission? Y / N

### **What are your stage requirements?**

Will you bring any set pieces or furniture? Please list:

Will you need platforms/risers?

Please list desired dimensions and/or attach labeled diagram.

Do you have any hanging set pieces, soft goods, banners, etc?

If so, describe the pieces including size, weight, and attachment method.

Are you bringing a truck that will need to be unloaded?

How many performers will be onstage?

Will you require our acoustic orchestra shells and/or hanging clouds?

Will you need our black vinyl dance floor?

**What are your prop requirements?** *Please describe your desired setup in detail and/or attach diagram.*

Do you need chairs onstage? How many?

Do you need tables? How many?

Do you need a lectern?

Do you need music stands? How many?

**What are your lighting requirements?**

Will you use our house rep plot or will you bring additional lighting?

Please describe additional lighting, and include detailed lighting paperwork

**Please note:** if you are bringing additional lights or equipment, please bring all necessary cables, connectors, adapters, etc.

Will you be using our in-house moving lights?

Do you require any followspots? How many?

Do you have your own board operator/programmer?

Which house console will you be using? (ETC IonXE or grandMA2 Light)

Do you have a showfile or cues/patch which will need to be loaded?

**What are your audio requirements?**

Will you be using our house audio system or bringing additional audio equipment?

Please describe additional audio equipment and include additional audio paperwork.

Do you have a live band? Please list instruments:

Please list any microphone needs:

Do you need any backline rented?

Will your event require a piano?

Do you need track playback? How will you provide the tracks?

Do you have your own FOH and monitor engineers?

## **What are your video requirements?**

Do you have video content? Please describe format and requirements:

Will you use our projector/screen or LED video wall?

Do you need video playback? If so...

Will you bring your own computer, or files on a USB drive?

What format is the video in?

Do you need audio for the playback device?

Do you have someone to operate the playback device?

When do you need the content displayed?

Do you have cameras or are you filming the event? If so...

How many cameras?

Do you need power for the cameras, or will they run on battery?

Will you need a house audio feed?

Do you need a switching/control area?

Will you be streaming the event?

Will you be using the cameras for IMAG/sending the feeds to the in-house screen?